



Service Agreement & Job Description - County Coaching

Name

Responsibilities

- To provide tennis coaching to County Tennis Squads as agreed with the County Coaching Manager
- To notify the County Coaching Manager as soon as it becomes evident that you are no longer available to deliver/attend a session that you have been selected for so that a substitute can be found.
- To ensure that registers for agreed squads are accurately completed and maintained.
- To assist in the selection of the County Teams.
- To hold, or be working towards holding, a LTA License and to be Accredited.
- To make every effort to attend any meetings that are arranged for the County Coaching Team.

Please Note;

It is unacceptable for you to 'encourage' any player(s) in the squads that you coach for Tennis Staffordshire to move from their existing coach. *This is to protect you from accusations of 'poaching' players.*

Please do not discuss any other coach(es) with anybody other than with the County Coaching Manager (including the player or their parent/guardian).

Please do not invite any of the players to join in with any activities that you may be organising outside of their County Squad without first contacting their individual parent/guardian and/or the County Coaching Manager

Remuneration

For each and every hour of coaching delivered on the County Coaching and/or County Cup Training programme

The person named in this agreement shall invoice Omniserve at the end of each month using the invoice template supplied.

Standard payment terms are 30 days from receipt of a correct invoice.

The person named in this agreement will be employed and therefore responsible for declaring any payment from Omniserve to the Inland Revenue as required.

This agreement commences from the date both parties sign and will operate until the 31st December of the year in which it is signed.

I agree to abide by the conditions set out above.

Signed _____
(person named above)

Dated _____

Signed _____
(for Omniserve)

Dated _____